

Independent and Individual Study Course Request Form Department of Computer Science, Wake Forest University

Instructions for Completion

Before completing this form, please speak with the faculty member with whom you'd like to do the Independent Study to confirm that the proposed course fits both your plan of study and the faculty member's teaching responsibilities. You should also speak with your academic adviser before submitting this form.

After you have complete these preliminary steps, complete this form, including both student and faculty signatures, and submit the completed Word document form electronically to the Computer Science departmental administrative assistant prior to the end of the first week of class during which the independent study is to take place. Optimally, the form should be completed during the previous semester. The departmental Curriculum Committee or Graduate Committee, as appropriate, will review each independent /individual study design. Committee approval must be received before registration for the course is allowed. Explanations of each question are included. Underline all responses. Use additional space as needed. Submit only the completed form below.

**Independent and Individual Study Course Request Form
Department of Computer Science, Wake Forest University**

Student Information

Student name: _____ Student ID: _____

Number of semesters completed at WFU: ____

Degree goal: _____

Course Information

Course number: _____ Credit Hours: _____
(CSC 693 is only for 1 or 2 hours)

Semester: _____ Year: _____

Faculty adviser: _____

Course title: _____

Planned meetings times: _____

Planned meeting length and outside time spent on the class:

Student Learning Outcomes

- _____

Reading and Other Resources

- _____

Topics to be Covered

- _____

Assessment

- _____

Student signature

Faculty adviser signature

Curriculum or Graduate Committee Approval

Approval Date

Independent/Individual Study Request Guidelines

Independent/individual study in Computer Science at Wake Forest University allows a student to gain experience in and understanding of material from an area that is typically not presented in a regular class. Independent study courses are not to be used to replace a comparable class offered by the Department.

Time Commitment

The time committed to independent/individual study should be comparable to the time committed to standard courses. The student and faculty member are expected to meet at least once per week during the term of the course. A commonly used guideline for student time expectations is that, on average, three hours of independent work per week should be performed per hour of credit awarded.

Learning Outcomes

The student and faculty together should define a list of course objectives to be achieved by completion of the course.

Readings and Other Resources

Appropriate resources to act as primary or supporting curricular material should be listed. Such resources commonly include: textbooks, journal articles, manuals, and appropriate website resources.

Topics To Be Covered

A list of topics that will be the focus of the course should be included. Coverage of the topics should ensure that the course objectives can be satisfied. Where appropriate, relate course topics to planned readings and evaluation metrics.

Assessment

An explicit description of how the student's work will be assessed (via homework assignments, exams, intermediate project grades, etc.) should be provided.